



**DOCUMENT ATTESTATION REQUEST FORM**

Registration Number: \_\_\_\_\_ Name: \_\_\_\_\_

Program: \_\_\_\_\_ Contact Number: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

I would like the following documents to be attested:

1.	
2.	

- KHDA attestation fee per document AED 220/-
- Processing fee for attestation AED 100/-
- 5% VAT applicable as per U.A.E Federal Tax Authority regulations
- Attestation process time frame is 14 working days

\_\_\_\_\_  
Student's Signature & Date

-----Do not write beyond this section-----

**For Official Use Only**

<b>Finance Officer</b>	<b>Records Controller</b>	<b>Head of campus</b>
Remarks:  _____	Remarks:  _____	Remarks:  _____
_____ Signature and Date	_____ Signature and Date	_____ Signature and Date

**DOCUMENTS SUBMISSION SLIP**

This is to certify that I have received the following documents for the purpose of attestation from KHDA:

Student Name: \_\_\_\_\_ Registration No: \_\_\_\_\_

- Original Transcript
- Original Degree
- Student Passport copy
- Emirates ID copy

Received By: \_\_\_\_\_  
Records Office